

Grant Writing and Consulting Agreement

An agreement between Strategic Economic Efforts (SEE), its employees and agents, and Clay County, Texas (County), its Governing Body and agents, to research, write, and submit grants as directed or requested by the County Judge or his designated representative.

Clay County is defined as a political subdivision of the State of Texas, and all departments, agencies, and services that fall under the budgetary control of the County Judge and County Commissioners.

For this agreement, services, when directed by the County Judge or Commissioners' Court, may serve communities with a population of less than 1,500 people, within the boundaries of the County and any Volunteer Fire Department that is not within the boundaries of a city with a population of over 1,500 people.

SEE will, as an agent for Clay County, provide the following services:

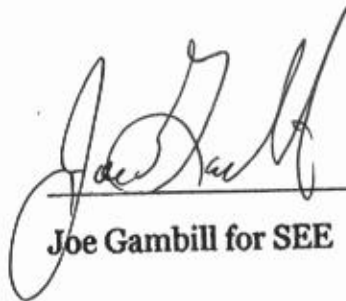
1. Research both State and Federal grants and advise the County Judge, or his designated representative, of grants that may be available for Clay County.
2. Collect and prepare, with the assistance of appropriate Clay County personnel, the necessary information needed to complete and submit a grant application.
3. Write and apply for those grants approved by the County Judge or his designated representative. SEE does not participate in the preparation and submission of CDBG grants.
4. Assist the county agents in submitting any required reports necessary to receive and maintain a grant through the expected life of a grant.

SEE will provide the above-stated services for a fee of Two Thousand Dollars (\$2,000.00) per month. When on-site visits are required or to travel to meetings on behalf of the County or to gather needed information to perform the stated services, SEE will be paid travel costs per mile based on the Department of Labor's published per-mile fee. If travel outside Clay County is required, the County will reimburse SEE for all expenses incurred, plus mileage costs. SEE will provide Clay County with an itemized statement of the cost.


The County Judge and Commissioners' Court will assist SEE employees and agents in all efforts to collect all information necessary to complete the services required by this agreement. These efforts will be on time following the grant stipulations.

County agrees to hold SEE, its employees, and agents, harmless against any claims associated with any grant being prepared, submitted, and reporting requirements. SEE will be held harmless if the information submitted is not timely or accurate.

This agreement may be terminated by either party with thirty days' notice. All grant work performed by SEE, before the notice of termination, will remain the property of SEE.


Joe Gambill for SEE

03/04/2025
Date


Representing the County

8/4/2025
Date